



MEADOW RIDGE FEMALE MINOR HOCKEY ASSOCIATION

2020-2021 RISK MANAGEMENT POLICIES

Code of Conduct/Fair Play

Fair play goes far beyond scoring and winning, it is about the development of skills and character, on and off the ice, that lead to a lifelong enjoyment of sport and recreation. Fair Play allows all athletes the same opportunity to develop skills, the chance to display those skills in an atmosphere of respect, and to develop an appreciation for the efforts of all participants. Fairness, and Respect are the principles of Fair Play and are reflected by five simple statements:

1. Respect the rules.
2. Respect the officials and their decisions.
3. Respect your opponent.
4. Give everyone an opportunity to participate.
5. Maintain your self control at all times.

MRFMHA is committed to providing a safe, nurturing and enjoyable environment for all members. In this spirit, abusive, bullying and harassment behaviors will not be tolerated. This process applies to parents/spectators, players, coaches and officials at all MRFMHA sanctioned events and locations such as; dressing rooms, practices, on the bench at home and away games, hotels, restaurants, fundraising locations, etc. Examples of such behavior are below:

- swearing and the use of obscene language;
- sexual abuse;
- emotional abuse (name calling, racial slurs, threatening physical violence, ridiculing, isolating, hazing, or ignoring);
- physical abuse (injuring or threatening to injure);
- neglect (improper attention to injuries, inadequate or unsafe equipment, or improper road trip supervision);
- harassment/behaviors which are insulting, intimidating, humiliating, malicious, degrading or offensive;
- retaliation and / or intimidation against any individual who has filed a complaint; and
- bullying

Consumption of alcohol by any player or team official, including Coaches, Manager, Safety Person, or Timekeeper/Scorekeeper during or before a game or practice is not tolerated.

Certifications

Players, parents and coaching staff agree to abide by a Code of Conduct that promotes fair play and does not include any action, be it physical or verbal, that threatens either the physical or the emotional well being of another. All parents and team officials will be required to submit their acknowledgement to the Fair Play Code. Player and parent certifications are collected during the registration process.

Code of Conduct Complaint Process

All Code of Conduct complaints should be submitted in writing to the Risk Manager (risk@barracudashockey.ca). Complaints received are reviewed by the Code of Conduct Committee, which consists of three members:

- Risk Manager (Chair)
- Vice President
- an alternate Board Member whom is independent of the issue

Code of Conduct committee shall ONLY investigate and/or respond to complaints made in writing and submitted to the Risk Manager

COVID – Return to Hockey Plan

All players, parents and team officials should ensure they review the MRFMHA Return to Hockey Plan, which is available on our website.

<https://www.barracudashockey.ca/return-to-play/>

Locker Room Policy

Two-Deep Method

As recommended by BC Hockey, MRFMHA has adopted the “Two-Deep Method” for female hockey teams. The policy states that there shall be 2 female supervisors with the players, where possible. If not possible, there may be one (1) male and one (1) female supervisor. The male supervisor however, would not enter the dressing room until all players are dressed but would be within hearing distance to protect supervisors or players.

Parents in Locker Rooms

Except for players at the younger age groups [Initiation/Novice], we discourage parents from entering locker rooms unless it is truly necessary. If a player needs assistance with his or her uniform or gear, if the player is or may be injured, or a player’s disability warrants assistance, then we ask that parents let the coach know beforehand that he or she will be helping the player.

Naturally, with our youngest age groups it is necessary for parents to assist the players getting dressed. We encourage parents to teach their players as young as possible how to get dressed so that players will learn as early as possible how to get dressed independently. In circumstances where parents are permitted in the locker room, coaches are permitted to ask that the parents leave for a short time before the game and for a short time after the game so that the coaches may address the players. As players get older, the coach may in his or her discretion prohibit parents from a locker room. In general, parents should not enter the dressing room if the players undress to less than shorts and t-shirts.

Use of Digital Equipment

BC Hockey policy states that the use of any form of camera, video camera, camera phone, iPods with cameras, or personal digital assistant is **PROHIBITED** in any recreational facility change rooms during any BC Hockey sanctioned event.

The full BC Hockey Locker Room Policy is <https://www.bchockey.net/Files/2014-026%20Locker%20Room%20Policy%20Template%202014-08-14.pdf>

Privacy

All personal information should be regarded as private. Their contact information is to be used solely for MRFMHA and no other. MRFMHA uses the EPACT system for our medical forms, code of conduct forms and other documentation, the Risk Manager will provide you with more information regarding accessing this tool.

Team Certifications

MRFMHA **requires criminal records checks from all volunteers that are in close contact with the players.** This includes all **executive positions, coaching staff, managers, HCSP personnel and dressing room attendants.** Click the link below and enter the access code provided to submit a request for your criminal record check. The results will be sent via email directly to the Risk Manager.

Criminal Record Check Authorization form (also on MRFMHA Barracudas website under volunteer tab):

Online Link – <https://justice.gov.bc.ca/eCRC/>

Access Code – DPD7UJZDVR

Each team is required to have coach, a Hockey Canada Safety Person (HCSP) and Team Manager. All teams are required to have a comprehensive first aid kit available at the bench at all times. These will be provided by the Risk Manager and must be returned at the end of each season.

All the above are considered rostered bench staff, and must complete the **Concussion Awareness Training, Respect in Sport certification, Planning a Safe Return To Hockey** and a **Criminal Records Check** prior to stepping onto the bench or ice surface. The link for these programs is available here <http://www.bchockey.net/Clinics/Clinics.aspx>

IMPORTANT: Details on the requirements for each position are:

Coaches

- Criminal Records Check
- Respect in Sport Certification
- Concussion Awareness Training
- Planning a Safe Return to Hockey
- Coaching Courses:
 - Initiation and Novice
 - Coach 1 – Intro to Coach
 - “C” Teams – Atom and above
 - Coach 2 – Coach Level
 - Checking qualification (Head Coach only)
 - “A” Teams
 - Coach 2 – Coach Level
 - Development 1
 - Checking qualification (Head Coach only)

Team Manager

- Criminal Records Check
- Respect in Sport Certification
- Concussion Awareness Training
- Planning a Safe Return to Hockey

HCSP Person

- Criminal Records Check
- Respect in Sport Certification
- Concussion Awareness Training
- Hockey Canada Safety Program Certification
- Planning a Safe Return to Hockey

Dressing Room Attendants

- Criminal Records Check
- Planning a Safe Return to Hockey

On Ice Helper (Adults)

- Criminal Records Check
- Respect in Sport Certification
- Planning a Safe Return to Hockey

On Ice Helper (minors)

- On Ice Helpers 14 years old or younger need to be registered with a BC Minor Hockey Association and **wear full equipment**
- For all others, please check with Risk Manager for details

COVID Screener/Ambassador

- Planning a Safe Return to Hockey

Bench Access

At **NO TIME** are parents or spectators allowed behind the bench. This includes during practices. The timekeeper/scorekeeper bench is for those officials or those learning to operate the clock. These areas are not adequately protected by glass and hence are restricted to team or game officials only.

Team Selection

In the case in which there are enough girls to create two teams (Atom and above). A decision will be made to tier the teams. If this occurs, the following will take place:

- Evaluators will all have extensive hockey knowledge and experience. They will be given guidelines and directions from our Head of Coaching.
- Teams will be determined based on the information and decisions made by the Evaluators.
- Coaching positions will be finalized after the evaluation process

Ice Times

MRFMHA cannot guarantee which days of the week teams will play as it is subject to the ice times made available to the Association. MRFMHA will, however, endeavor to standardize ice times to the greatest extent possible. Ice allocation will be based on the following:

- All teams are treated fairly and equally.
- All times conform to PCAHA Rules and Regulations.
- More home games are allocated on weekdays instead of having majority of game slots on weekends (at the request of PCAHA).
- All teams are allocated comparable prime time, non-prime and early morning ice. The exceptions being the Initiation and Novice teams that are generally not assigned early morning times.
- Most prime time ice slots are assigned as home game slots for each MRFMHA team.
- Midget, Bantam & Pee wee teams play 2 games per week plus have 1 practice.
- Atom teams normally play one game per week plus one practice as do Novice teams. However, Novice does not participate in tiering nor do they have playoffs.
- Certain teams may split ice (shared practice) with one another and therefore have a second weekly practice.
- All teams will be advised of extra or ad hoc ice that becomes available (on short notice). This will be made available on a first come first serve basis.

Player Injuries

A player/team injury log report must be completed if a player gets injured on the ice. If the player goes to the hospital or leaves/misses a game because of an injury on the ice she must have a doctor's note before she will be able to return to the ice. The injured player must have a Hockey Canada Return to Play form filled out before they are allowed on the ice. The team's HCSP will maintain copies of all information. Please review the HCSP rules and PCAHA for more detailed information.